

Monday, 9 November 2020

## **CABINET**

A meeting of **Cabinet** will be held on

**Tuesday, 17 November 2020**

commencing at **5.30 pm**

The meeting will be held remotely via Zoom (the links to the meeting are set out below)

<https://us02web.zoom.us/j/85107601339?pwd=ZnRRRnl5bmIiRG53VDAwNGlrNDRLZz09>

Meeting ID: 851 0760 1339

Passcode: 879114

One tap mobile

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Meeting ID: 851 0760 1339

Passcode: 879114

### **Members of the Committee**

Councillor Steve Darling (Chairman)

Councillor Carter

Councillor Long

Councillor Cowell

Councillor Morey

Councillor Law

Councillor Stockman

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## **Together Torbay will thrive**

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**Lisa Antrobus, Town Hall, Castle Circus, Torquay, TQ1 3DR**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk) - [www.torbay.gov.uk](http://www.torbay.gov.uk)

# CABINET AGENDA

**1. Apologies**

To receive apologies for absence.

**2. Disclosure of Interests**

- (a) To receive declarations of non pecuniary interests in respect of items on this agenda.

**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

- (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda.

**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

**(Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

**3. Communications**

To receive any communications or announcements from the Leader of the Council.

**4. Urgent Items**

To consider any other items the Chairman decides are urgent.

**5. Matters for Consideration**

**6. Notice of motion - Free School Meals**

(Pages 5 - 6)

To consider the attached motion, notice of which has been given in accordance with Standing Order A13 by the members indicated.

**7. Torbay Heritage Strategy for Adoption**

(Pages 7 - 76)

To consider a report that seeks the adoption of the Torbay Heritage Strategy.

**8. Local Plan Review (Local Development Scheme) - Local Plan Working Party Recommendations**

(To Follow)

To consider a report on the above.

9.        **Licensing Act 2003 - Licensing Statement of Principles 2021 to 2026**        (Pages 77 - 146)  
           To consider a report that seeks approval of the Licensing Statement of Principles 2021 to 2026.
  
10.      **Early Years Sufficiency Annual Update**        (Pages 147 - 214)  
           To note the annual early years sufficiency update.
  
11.      **Proposed Council Tax Support Scheme 2021/22**        (Pages 215 - 238)  
           To consider a report that provides members with the background of the current scheme and recommendations for the 2020/21 local Council Tax Support scheme.
  
12.      **Customer Relationship Management System**        (Pages 239 - 260)  
           To consider a proposal to undertake a procurement exercise to identify a provider to supply, implement and maintain a new Customer Relationship Management (CRM) system.
  
13.      **Leasehold Disposal Pier Point Restaurant and Retail Unit, Torbay Road, Torquay, TQ2 5HA**        (Pages 261 - 267)  
           To consider a report that seeks approval of a leasehold disposal to Pier Point Restaurant and Retail Unit, Torbay Road, Torquay.
  
14.      **Budget Monitoring 2020/21 - Quarter Two**        (Pages 268 - 288)  
           To note the submitted report on the latest budget monitoring position and to consider any recommendations from the Overview and Scrutiny Board.

### **Instructions for the Press and Public for joining the meeting**

If you are using an iPad you will need to install Zoom which can be found in the App Store. You do not need to register for an account just install the software. You only need to install the software once. For other devices you should just be taken direct to the meeting.

### **Joining a meeting**

Click on the link provided on the agenda above and follow the instructions on screen. If you are using a telephone, dial the Zoom number provided above and follow the instructions. **(Note:** if you are using a landline the call will cost up to 13p per minute and from a mobile between 3p and 55p if the number is not covered by your inclusive minutes.)

You will be placed in a waiting room, when the meeting starts the meeting Host will admit you. Please note if there are technical issues this might not be at the start time given on the agenda.

Upon entry you will be muted and your video switched off so that only the meeting participants can be seen. When you join the meeting the Host will unmute your microphone, ask you to confirm your name and update your name as either public or press. Select gallery view if you want see all the participants.

If you have joined the meeting via telephone, your telephone number will appear on screen and will be displayed for all to see until the Host has confirmed your name and then they will rename your telephone number to either public or press.

**Meeting Etiquette - things to consider when attending a virtual meeting**

- Background – the meeting is public and people will be able to see what is behind you therefore consider what you will have on display behind you.
- Camera angle – sit front on, upright with the device in front of you.
- Who else is in the room – make sure you are in a position where nobody will enter the camera shot who doesn't want to appear in the public meeting.
- Background noise – try where possible to minimise background noise.
- Aim to join the meeting 15 minutes before it is due to start.